

COLLEGE OF THE ATLANTIC

Office of the Registrar
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Academic Transcript Key

ACCREDITATION

College of the Atlantic (COA) is accredited by the New England Association of Schools and Colleges (NEASC).

CALENDAR AND GRADING SYSTEM

Since September 1982, the academic year at College of the Atlantic has been divided into three ten-week terms. A full-time course load for a term is three courses, each worth one (COA) credit. **The credit hour equivalent to one COA credit is 3.3 semester credit hours.**

From Fall 1978 through Summer 1982, the COA academic year was divided into two 14-week semesters and two intensive short terms. The credit hour equivalent of one COA credit was four (4) semester credit hours. Prior to Fall 1978, the academic year was divided into three 10-week terms. The credit hour equivalent to one COA credit was three (3) semester credit hours.

College of the Atlantic students may elect to take their courses for letter grades or for credit/no credit.

Letter Grades – College of the Atlantic does not assign a numerical value to letter grades because it does not calculate a grade point average (GPA).

- A Excellent:** Outstanding or superior insight beyond the normal requirements for the course.
- B Good:** Conversant in all course topics.
- C Satisfactory:** Comprehension of the material and completion of basic requirements.
- D Fair:** Completion of minimal requirements and minimal competence.
- F Failing:** Failure to meet minimal requirements and comprehension of key course topics.

Credit/No Credit

- CR Credit:** Satisfactory completion of the requirements. Quality of work may range from excellent to average. For Bachelor of Arts Degree students CR is the **equivalent to C or above in letter grades**. For Master of Arts Degree students it is **equivalent to B or above in letter grades**.
- NC No Credit:** Failure to complete the requirements for the course.

Other Grades

- AU Audit:** Student audited the course for zero (0) credit.
- XA Incomplete Audit:** Student failed to complete course.
- EX Extension:** The student has requested and been granted permission to extend work in the course past the normal grading period.
- IN Incomplete** (independent work)
- MG Missing Grade:** No grade reported
- IP In Progress:** Some COA courses may take more than a single term to complete.
- W Withdrew**

Written Evaluations

Course instructors submit written evaluations for each student. Students have the option to submit a written self-evaluation for each of their courses. Students may request that course descriptions, written evaluations, and self-evaluations be included as part of the Official Transcript.

COURSE NUMBERING

Students at College of the Atlantic select courses that are typically designated:

- AD** Arts and Design
- ED** Education
- ES** Environmental Sciences
- HS** Human Studies
- IN** Independent work (i.e., internship, independent study, senior project, residency, graduate research)
- MD** Multidisciplinary
- SG** Summer Term Graduate Course

Prior to 2014 the numerical course designations did not indicate level of difficulty. Course level was indicated by the letter following the course number. Since 2014, course numbers do indicate level of difficulty as shown below:

- 1000 I** Introductory
- 2000 IM** Introductory/Intermediate
- 3000 M** Intermediate
- 4000 MA** Intermediate/Advanced
- 5000 A** Advanced
- 6000 IMA** Independent work and one-on-one tutorials, tailored to meet an individual student's level of proficiency.
- 8000** Graduate level

DEGREE REQUIREMENTS

The Bachelor of Arts degree at College of the Atlantic requires a minimum of 36 (COA) credits. Prior to September 1982, the number of credits required for the BA varied between 32 and 36 depending upon when the coursework was done.

Students must also complete an **Internship** in a job related to their field of interest or occupational goal. This degree requirement may be done for three (3) credits or for zero (0) credit.

The Master of Philosophy degree at College of the Atlantic requires a minimum of 18 (COA) credits.

EDUCATIONAL PARTNERSHIPS

College of the Atlantic belongs to a consortium of colleges that make up the EcoLeague. Students may elect to complete coursework at any of the participating institutions for a term while remaining enrolled at COA. Credit earned at the visited EcoLeague institution by a COA student is certified, then awarded as College of the Atlantic credit. EcoLeague credit is identified on the COA transcript. The EcoLeague institutions are Alaska Pacific University, College of the Atlantic, Dickinson College, Green Mountain College, Northland College, and Prescott College.

College of the Atlantic had a similar agreement with Olin College from 2005-2011. COA also has formal agreements to award credit for select programs offered by independent organizations specializing in college-level, experiential learning.

F.E.R.P.A.

In accordance with USC 438 (6) (4) (B) (The Family Educational Rights and Privacy Act of 1974) you are hereby notified that this information is provided upon the condition that you, your agents, or employees, will not permit any other party access to this record without consent of the student.

TO TEST FOR AUTHENTICITY: Translucent globe icons *MUST* be visible from both sides when held toward a light source. The face of this transcript is printed on green SCRIP-SAFE® paper with the name of the institution appearing in white type over the face of the entire document. An official handwritten signature and a raised seal are required.

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